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| **APPLICATION FOR WINTEC INSTITUTIONAL CONSENT TO CONDUCT RESEARCH INVOLVING WINTEC STAFF AND/OR STUDENTS** |

The personal information supplied in this application form and the accompanying Research Proposal may be used in accordance with the principles of the Privacy Act 1993.

Once completed and Group Director approval is obtained, please send to [Research@wintec.ac.nz](mailto:Research@wintec.ac.nz)

**Note:** Wintec staff and students need to submit a signed copy of this application with their HERG application. People external to Wintec need to attach evidence that they have Ethics approval from their institution.

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| **Project title** |  |
| **Project Summary**  **(Brief 200 words)**  Background / Rationale:  Purpose / Aims:  Significance / Benefits: |  |
| **Who at Wintec do you want to recruit to participate in your research?**  **How many do you intend to recruit?**  (Students and / or staff, and from which School / Centre / Unit) |  |
| **What exactly do you require the participants to do?**   * **What are the time parameters of their involvement?**   (example: 30 minute face to face one on one interview at a time of the participant’s choosing) |  |
| **How will the participants be recruited?**  (example: Email including information pack sent via Academic administrator independent to research team) |  |
| **Funding agency** |  |
| **Principal investigator** |  |
| **Position** |  |
| **Organisation** |  |
| **Address** |  |
| **Telephone number** |  |
| **Email** |  |

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| **Principal investigator** | | | |
| **Project Title** |  | | |
| **Applicant Name** |  | | |
| **Signature** |  | **Date** |  |

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| **Approval of Wintec Group Director / Unit Manager or Executive from which participants will be drawn** | | | |
| I have read the researcher’s request to conduct research on staff and/or students of the aforementioned School/Centre/Unit and am satisfied that the School/Centre/Unit will not be disrupted as a result of the proposed research being undertaken. | | | |
| **School/Centre/Unit** |  | | |
| **Title** |  | | |
| **Name** |  | | |
| **Signature** |  | **Date** |  |

The Research Office will obtain the following signatures and then send you a copy of the completed document, after which you may begin to collect your data.

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| **Wintec Research Office Approval** | | | |
| **Title** |  | | |
| **Name** |  | | |
| **Signature** |  | **Date** |  |

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| **Authorisation on behalf of Wintec** | | | |
| **Title** |  | | |
| **Name** |  | | |
| **Signature** |  | **Date** |  |