

Wintec CSSHP Postgraduate Research Practitioner Grant Regulations

BASIC INFORMATION	
Eligibility / Qualifications	<p>Must be enrolled in full or part-time study at Wintec in one of the following Qualifications:</p> <ul style="list-style-type: none"> ○ Master of Science (Sport and Exercise Science) (Level 9); ○ Postgraduate Diploma in Sport and Exercise Science (Level 8); or ○ Bachelor of Sport and Exercise Science (Honours) (Level 8).
Awards and Value	<p>Two types of Awards are available:</p> <ol style="list-style-type: none"> 1. Full Grant <ul style="list-style-type: none"> • <u>Value</u>: fee credit equivalent to the full tuition fee of a domestic student in one year of full-time study in the Qualification 2. Half Grant <ul style="list-style-type: none"> • <u>Value</u>: fee credit equivalent to half of the tuition fee of a domestic student in one year of full-time study in the Qualification <p>Note: The number of Full Grants and Half Grants available each year is entirely at the discretion of the Wintec Selection Panel</p>
Closing Date	12noon, 11 December 2019

1. BACKGROUND

- 1.1 Waikato Institute of Technology (**Wintec**) is a tertiary institute established pursuant to the Education Act 1989.
- 1.2 Wintec has established and made available a number of *Wintec CSSHP Postgraduate Research Practitioner Grants (Awards)* for 2020 which are to be granted to eligible Wintec students. There are two types of Awards:
 - 1.2.1 Full Grant: fee credit equivalent to the full tuition fee of a domestic student in one year of full-time study in the Qualification (**Full Grant**)
 - 1.2.2 Half Grant: fee credit equivalent to half of the tuition fee of a domestic student in one year of full-time study in the Qualification (**Half Grant**)
- 1.3 These *Wintec CSSHP Postgraduate Research Practitioner Grant Regulations (Regulations)* govern the Awards.
- 1.4 The purpose of the Awards is to provide support to the student recipient to assist them in achieving a high academic standard in their respective programme of study at Wintec.

2. APPLICATION PROCESS

2.1 All applications for an Award must be in writing and submitted to:

*Centre for Sport Science and Human Performance, Wintec
Private Bag 3036, Waikato Mail Centre, Hamilton 3240*

or

Email: sportandexercise@wintec.ac.nz

2.2 The applications will then be forwarded to a Wintec selection panel (**Selection Panel**), an appointed panel as determined by Wintec.

2.3 The closing date for applications is 12noon, 11 December 2019.

2.4 Applications must be received by the close date. Failure to provide an application prior to the close date will result in the application not being considered.

2.5 All applicants will be notified of their application having been received.

2.6 The Selection Panel will determine a short list of applicants that may be required to attend an interview with the Selection Panel.

2.7 If the Selection Panel determines that there is an applicant(s) of sufficient merit in accordance with the selection criteria listed at Section 4 of these Regulations, Wintec will notify and present a letter of offer to the applicant(s).

2.8 Upon provision of a letter of offer, the successful applicant will, for the purposes of these Regulations, be referred to as the recipient of the Award (**Recipient**).

2.9 Should a Recipient reject the offer of an Award, the Selection Panel may offer the Award to another applicant.

2.10 All unsuccessful applicants will be notified.

3. ELIGIBILITY REQUIREMENTS

3.1 In order to be eligible for an Award, an applicant must be:

3.1.1 enrolled, or intending to enrol, in full-time or part-time study at Wintec (**“the Qualification”**) in either:

- (a) Master of Science (Sport and Exercise Science) (Level 9);
- (b) Postgraduate Diploma in Sport and Exercise Science (Level 8); or
- (c) Bachelor of Sport and Exercise Science (Honours) (Level 8).

3.2 An applicant will be ineligible to receive an Award if:

3.2.1 the applicant fails, if requested by Wintec, to attend an interview with the Selection Panel;

3.2.2 the applicant has proven serious misconduct in breach of Wintec policies, whether while studying for the Qualification or any other programme of study at Wintec; or

- 3.2.3 the applicant has any outstanding debt owing to Wintec.

4. AWARD SELECTION CRITERIA

- 4.1 The number of Full Grants and Half Grants that will be made available each year is entirely at the discretion of the Selection Panel.
- 4.2 In order to determine whether to grant an Award (Full Grant or Half Grant), the Selection Panel will assess applicants in accordance with the following selection criteria:
- 4.2.1 the applicant's academic record;
- 4.2.2 the applicant's potential for, or record of, research;
- 4.2.3 the applicant's understanding of and/or previous work experience (whether paid or voluntary) within the sport sector; and
- 4.2.4 the advice, recommendation, and/or ranking of the relevant Wintec Centre Director or Head of School.
- 4.3 In making their selection, the Selection Panel reserves the right to request further supporting documentation from the Recipient.
- 4.4 The Selection Panel reserves the right to not grant any Awards to any applicant(s) if it determines that there are no applicant(s) of sufficient merit.
- 4.5 The decision of the Selection Panel will be final and no correspondence will be entered into.

5. ACCEPTANCE OF OFFER

- 5.1 Wintec will provide a letter of offer which specifies whether the Recipient is being offered a Full Grant or Half Grant.
- 5.2 An offer of an Award must be accepted or declined prior to the date specified in the letter of offer.
- 5.3 In order to accept the offer, the Recipient must:
- 5.3.1 sign the Student Award Agreement; and
- 5.3.2 where a Recipient is intending to enrol in the Qualification under Section 3.1.1 of these Regulations, the Recipient must enrol in the Qualification prior to the date specified in the letter of offer.
- 5.4 Failure by the Recipient to meet either of the requirements of Section 5.3 of these Regulations will result in the offer being void.

6. CONDITIONS

- 6.1 Confirmation of an Award is dependent on approval of the Recipient's application for admission to the Qualification and completion of the enrolment procedure.
- 6.2 An Award is provided to the Recipient on the following conditions:

- 6.2.1 The Recipient will meet the obligations and expectations within the Student Award Agreement and these Regulations.

7. TERM AND VALUE

- 7.1 The term of an Award is for one full-time year (or part-time equivalent), or until the Qualification is completed (whichever period is the shorter).
- 7.2 The value of a Full Grant is the equivalent to the full tuition fee for a domestic student in one year of full-time study in the respective Qualification.
- 7.3 The value of a Half Grant is equivalent to half of the tuition fee for a domestic student in one year of full-time study in the respective Qualification.
- 7.4 The Recipient must fund any additional fees above the value of an Award that are incurred in order to complete their Qualification.
- 7.5 Where the Recipient is an international student, the Recipient must pay the student insurance component of their tuition fee.

8. PAYMENT

- 8.1 An Award will be credited by Wintec against the Recipient's tuition fees for the Qualification.
- 8.2 For the avoidance of doubt, no payment will be made from Wintec directly to the Recipient.

9. PERSONAL INFORMATION

- 9.1 **Name and Image:** The Recipient must agree that their name and image may be used by Wintec for publication and promotional purposes associated with an Award.

10. PUBLICITY AND PROMOTIONS

- 10.1 **Publicity:** In accepting an Award, the Recipient agrees to participate in publicity concerning an Award as arranged by Wintec.
- 10.2 **Promotional activities:** In accepting an Award, the Recipient agrees to participate in at least five promotional activities as arranged by Wintec from time to time.
- 10.3 **Conduct of Recipient:** While participating in publicity or promotions, the Recipient will not conduct themselves in a manner that will bring Wintec into disrepute.

11. PERFORMANCE CRITERIA AND EXPECTATIONS

- 11.1 The performance of the Recipient will be formally reviewed by the Selection Panel twice yearly (in July and November) in accordance with the following performance criteria and expectations:
- 11.1.1 attendance at all activities associated with the Qualification;
 - 11.1.2 attendance at all promotional activities associated with an Award;
 - 11.1.3 maintain a B+ average during the Qualification; and

- 11.1.4 maintain regular and ongoing communication with Wintec as to any issues or concerns that may impact on the ability to complete the Qualification or meet these performance criteria.

12. CANCELLATION

- 12.1 **Cancellation:** Wintec may cancel an Award if:

- 12.1.1 Wintec terminates the Recipient's enrolment for any reason;

- 12.1.2 the Recipient withdraws or fails to complete the Qualification for any reason;

- 12.1.3 the Recipient substantially fails to meet, to the satisfaction of the Selection Panel, the performance criteria and expectations set out at Section 11 of these Regulations; or

- 12.1.4 conducts themselves in a manner that is likely to bring Wintec into disrepute while participating in publicity or promotional activities.

- 12.2 **Notice of Cancellation:** Notice of cancellation by Wintec must be made in writing to the Recipient.

- 12.3 **Consequences of Cancellation:** Where Wintec cancels an Award under Section 12.1 of these Regulations:

- 12.3.1 Wintec will not be under any obligation to continue to make payments associated with the Award; and

- 12.3.2 Wintec may require repayment (in part or full) by the Recipient of any Award payments already made, subject to Section 12.4 of these Regulations.

- 12.4 **Reasonable Efforts:** No repayment under Section 12.3.2 of these Regulations will be required for a period in respect of which the Recipient can demonstrate, to the satisfaction of the Selection Panel, the devotion of reasonable efforts towards the completion of their Qualification and the performance criteria at Section 11.

- 12.5 **Right to Appeal:** The Recipient shall have the right to appeal to the Dean of Wintec against any decision to cancel or repay an Award, by lodging a written application within 28 days of the being notified of the decision.

13. ADDITIONAL INCOME

- 13.1 The Recipient must not receive any other scholarship, grant, or bursary towards the Qualification without the prior written approval of Wintec.

14. GENERAL

- 14.1 These Regulations may be reviewed and amended from time to time by Wintec.