

Policy

Part A: Parking Management

Number: OP-06/12 [old number EX C-11/06]

Policy Owner:	Director, Infrastructure and Assets	Date Approved:	June 2006
Category:	Operational	Date Last Revised:	June 2015
Refined category:	Facilities	Next Review Date:	June 2018
Authorised by	Chief Executive		

Parking Management

1. Purpose and Scope

Wintec is committed to providing as many parking spaces as possible for students and staff. With large numbers of users, parking space is in high demand. A clear parking policy is required to ensure a fair and enforceable system for the control and allocation of parking spaces.

This policy applies to all Wintec students and staff at the City and Rotokauri Campuses.

2. Policy Statement

Students

Parking on the City and Rotokauri Campuses will be controlled by a permit and pay and display system with designated student parking areas.

Students' vehicles may be towed away or infringed without warning at the owner's expense in the circumstances outlined under Part (B) Procedure, Clause 5.

Staff

Parking for staff on the City and Rotokauri Campuses will be controlled by a permit and payment system with designated staff parking areas. Staff parking is for all Wintec staff working at the City and Rotokauri Campuses.

Staff vehicles may be towed away or infringed without warning at the owner's expense in the circumstances outlined under Part (B) Procedure, Clause 5.

General

Disability parking permits are issued without cost to staff and students. Staff and students, excluding disability students, pay for their parking.

No parking fees are currently charged at the other Wintec Campuses, but this will be subject to change.

Wintec reserves the right to:

- Charge for parking at other regional hubs and centres
- Move towards equivalent market parking rates
- Review parking fees annually at all campuses and regional hubs and centres
- Require staff to obtain a Wintec parking permit at regional hubs and centre sites.

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3. Disclaimer

By applying for a student or staff permit, the driver agrees to abide by Wintec's Parking Policy, Principles and Procedures and accepts that driver's park at their own risk.

A copy of this policy and procedures will be available for perusal when purchasing a parking permit and is also available on MyLearning and the Wintec staff intranet site ([PolicyWeb](#)).

Wintec takes no responsibility for fire, theft, damage, or loss of vehicles or their contents.