

# APPEAL OF PREVIOUS DECISION

NAME	<input type="text"/>	PROGRAMME	<input type="text"/>
STUDENT ID	<input type="text"/>	EMAIL ADDRESS	<input type="text"/>

An appeal is a request for a formal decision to be re-assessed by the Appeals Committee. You can appeal decisions related to processes such as:

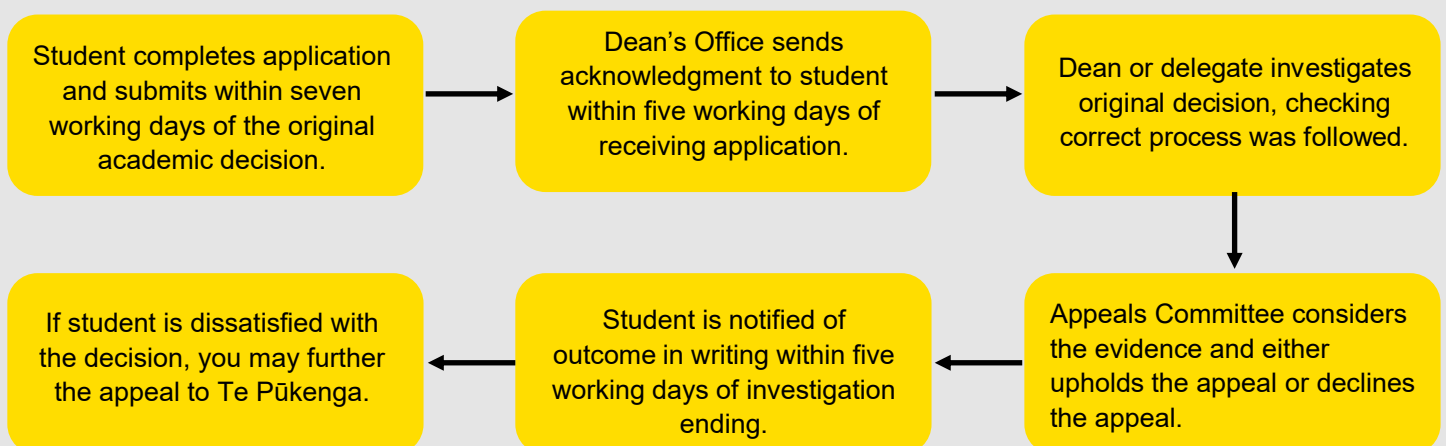
- The outcome of an academic complaint or academic integrity matter or review process
- The outcome of a non-academic complaint
- The outcome of a postgraduate research or scholarship decision
- The outcome of an ākonga breach of discipline decision

You have **seven working days** to appeal any decisions.

You **must attach** a copy of the formal response/outcome letter for which you are appealing a decision and any other supporting documentation pertaining to your original complaint or appeal.

If you are looking to formally raise your concerns regarding other matters such as delivery, quality or academic staff, please see our formal complaint form.

If you would like to proceed with an appeal, please complete the following form and submit it in person to our Student Enrolment and Information Centre (SEIC) or email it to [appeals@wintec.ac.nz](mailto:appeals@wintec.ac.nz).



**Please explain why you are appealing the original decision.**

- If you are appealing one of your grades, you **MUST** submit an application for a grade reconsideration first.
- If you were impaired during or prevented from attempting one of your assessments, you **MUST** apply for Special Consideration first.
- You **MUST** attach a copy of the formal response/outcome letter for which you are appealing a decision. You are encouraged to attach any further information or evidence for the Dean's consideration.
- There is a no fee for appeal applications.

**Attach additional pages if needed**

**STUDENT DECLARATION**

I declare the information submitted on this application form and in the attached document(s) is, to the best of my knowledge, correct and complete. I understand it is my responsibility to provide the necessary evidence. I understand that this application may lead to no change to the original decision.

**Student Signature**

**Date**

**Thank you for your appeal. You will receive an acknowledgement within five working days of your application being received.**