

Academic Transcript Application

1. You are entitled to apply for one free copy of your Academic Transcript per year while studying with Wintec.
2. A charge will apply for all subsequent requests as follows:
 - Additional Transcript sent electronically or collected from Wintec \$15.00
 - Additional Transcript sent by mail within New Zealand \$20.00
 - Additional Transcript sent by mail internationally \$25.00

Transcripts for study completed before 2002:

 - Academic Transcript or Verification of Study sent electronically \$85.00
 - Academic Transcript or Verification of Study sent by mail within New Zealand \$90.00
 - Academic transcript or Verification of Study sent by mail internationally \$95.00
3. Please return completed form to the Student Enrolment and Information Centre (SEIC) by either (a) attaching and emailing to academicservices@wintec.ac.nz (b) posting to *Wintec, Private Bag 3036, Waikato Mail Centre, Hamilton* or (c) delivering to the Hamilton City Campus, A Block, or The Hub, Rotokauri Campus.
4. If payment is required, present this form at the SEIC, City Campus or complete the credit card details below.

Details

First name(s): _____ Last name: _____
Student ID number: _____ Date of birth: _____
Number/street: _____ Suburb: _____
City: _____ Post code: _____
Telephone: _____ Mobile: _____
Email: _____

Payment

Internet banking: Payment can be made to the Wintec bank account #03-0826-0169216-000

Particulars	Code	Reference
Ac Trans	Name	Student ID #

EFTPOS/Debit: Payment via EFTPOS or Debit card can be made at our Student Enrollment and Information Centre (SEIC) in A Black Hamilton City Campus, or The Hub, Rotokauri Campus.

Credit Card: Please provide the following information:

Type of card: Visa Mastercard

Total amount to be charged:

Card number:

Name on card:

Expiry date:

Signature:

Date: