Transfer of Credit

1. Purpose and Scope

To ensure that Transfer of Credit (TOC) arrangements will be transparent, easily audited, and publicised to students via electronic and print publications. The procedures provide a coherent and reliable system for TOC for both informal and formal learning and guidance in meeting the regulatory requirements.

This policy applies to all students and academic staff.

2. Policy Statement

Transfer of credit (TOC) is the principle of recognising learning achieved through prior formal education and work/life experience. Wintec supports the application of TOC as an educationally valid way in which a student’s previous relevant learning and academic achievements can be formally acknowledged.

Through this policy Wintec will:

a) Ensure TOC procedures are effective and consistent
b) Develop robust mechanisms for students to have their previous academic achievements recognised
c) Clearly convey information about TOC processes to all parties involved
d) Define the roles and responsibilities of all parties in the TOC process
e) Define and convey the limits to TOC to all parties
f) Record and store the outcomes of all applications for TOC

Related legislation and policies (for Policy Web)

- Awarding Results and Qualifications Policy AC-98/02
- The Education Act 1989
- Wintec Delegation of Powers Statute 1995
- Wintec Academic Regulations and associated programme regulations
- Relevant decisions of the Academic Board and of the Executive