

# Policy

Part A: Smoke Free  
Number: OP-17/02

<b>Policy owner:</b>	Director People & Culture	<b>Date approved:</b>	Nov 1993
<b>Category:</b>	Operational	<b>Date last revised:</b>	Oct 2017
<b>Refined category:</b>	Human Resources	<b>Next review date:</b>	Transitioning to Te Pūkenga
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<b>Authorised by:</b>	Chief Executive		

*Te Pūkenga is currently creating their national policy framework. As per the [grandparenting policy](#) any gaps in policy while the framework is being formalised will be addressed by the existing policy at this business division (Te Pūkenga ki Waikato). Unless a policy or procedure is identified as a risk to ākongā, kaimahi and Te Pūkenga, all existing Te Pūkenga ki Waikato policy will remain current until they are replaced or reformed under Te Pūkenga's policy framework. Where risk is identified the policy and or procedure will be reviewed by the appropriate business division policy manager.*

## Smoke Free

### Auahi Kore

#### 1. Purpose and Scope

The purpose of this policy is to enforce and maintain a smoke free environment at Wintec. This policy is in line with the Smoke-free Environments Act 1990 and subsequent amendments (the Act), which provides for consistent health protection for all workers and non-smokers from the significant health risks of exposure to second-hand smoke.

Under the Act, all indoor workplaces must be 100 percent smoke-free. At Wintec, a smoke free environment also means no smoking on any Wintec property, which includes all Wintec campuses, car parks, buildings, and fleet vehicles. The boundaries, within which smoking is prohibited, are clearly defined on Wintec maps.

This policy also applies to the use of electronic cigarettes (e-cigarettes), personal vaporizers, and electronic nicotine delivery systems.

This policy applies to all Wintec staff, students, contractors, tenants, visitors and anyone on Wintec property.

#### 2. Policy Statement

The Chief Executive is committed to maintaining a smoke-free environment at Wintec. This means ensuring the requirements of smoke-free legislation are met, by providing a smoke-free environment; and smoking cessation support and advice for staff or students who require this.

It is expected that individuals working or studying at, or visiting Wintec will support the promotion of a smoke-free environment by complying with this policy.

#### Related legislation and policies (Wintec Intranet)

- Smoke-free Environments Act 1990 (and subsequent amendments)