

Programme Regulations for:

Te Ara Pūtake New Zealand Certificate in Study and Employment Pathways (Level 4)

Leading to the New Zealand Certificate in Study and Employment Pathways (Level 4) ([2860-2])

Wintec code:	EF1804	MoE:	NZ2860
Level:	4	Credits:	60
Owner:	Centre for Education and Foundation Pathways	Effective Date:	January 2025

These regulations should be read in conjunction with the Institute's Academic Regulations.

1. Admission and Entry

1.1. Candidates can gain entry to this programme by meeting one of the following criteria:

- a) Based on NZ high school achievement (secondary school study):
 - 40 credits at NCEA Level 2; including 10 Literacy credits at NCEA Level 2; and 10 Numeracy credits at NCEA Level 1; or
 - a recognised equivalent; **or**
- b) Based on study completed at a NZ tertiary institution
 - A relevant qualification at NZQF Level 3 or above; or
 - A recognised equivalent qualification; **or**
- c) Based on Discretionary Entrance

Applicants who do not meet any of the entry options stated above, and think they have what it takes to complete this programme, can apply for 'Discretionary Entrance'. The application is based on the applicant's ability to demonstrate a likelihood to succeed in the programme. The decision is at the discretion of the Head of School/Centre Director or their delegate. The ability to progress into further study depends on how successful the applicant is within the programme they apply and are accepted into under 'Discretionary Entrance'.

1.2. Selection Criteria

- a) Candidates may be required to participate in an interview.

1.3. English Language Requirements

Programme Regulations for:

- a) Candidates who have English as a second language are required to have an International English Language Test System (IELTS) score of 5.5 with no individual band score lower than 5.0 **or**,
- b) [Equivalent](#)¹.

2. Transfer of Credit

- 2.1. 100% transfer of credit is available for this programme (both formal transfer of credit and recognition of prior learning).

3. Programme Requirements

- 3.1. Every candidate for Te Ara Pūtake New Zealand Certificate in Study and Employment Pathways (Level 4) shall to the satisfaction of the Academic Board follow a programme of study for a period of normally not less than one semester.
- 3.2. Each candidate's programme of study shall comprise core and elective modules, totaling 60 credits, from the Schedule of Modules in Section 6 of these regulations.
 - 3.2.1. Candidates for the Health Pathway are required to complete the core modules and requisite Health Pathway modules in Group A for a total of 60 credits;
 - 3.2.2. Candidates for the Early Childhood Pathway are required to complete the core modules and requisite Early Childhood Pathway modules in Group B for a total of 60 credits;
 - 3.2.3. Candidates for the Social Services Pathway are required to complete the core modules and requisite Social Services Pathway modules in Group C for a total of 60 credits;
 - 3.2.4. Candidates for the Creative Pathway are required to complete the core modules and requisite Creative Pathway modules in Group D for a total of 60 credits.

4. Completion of the Programme

- 4.1. A candidate may take up to one year to complete this programme, unless an extension is granted by special permission of the Centre Director, or designated equivalent

5. Award of the Qualification

- 5.1. Candidates who successfully complete the programme requirements in 3.0 will receive the award of New Zealand Certificate in Study and Employment Pathways (Level 4) [2860-2].

6. Schedule of Modules

Note: no value in the pre/co-requisite columns means there are no pre/co-requisites for that module.

Group A: Health Pathway Modules

¹ Refer to The Table at <http://www.nzqa.govt.nz/about-us/our-role/legislation/nzqa-rules/nzqf-related-rules/the-table/> for a list of equivalents

Programme Regulations for:

Module Code	Module Name	Level	Credits	Pre-Requisites	Co-Requisites
GEDU401B	Whai Whakaaro: Steps to success	4	15		
GEDU402B	Whakawhitiwhiti Kōrero: Communications	4	15		
GEDU403B	Hauora and Human Development	4	15		
GEDU404B	Applied Structure and Function of the Human Body	4	15		

Group B: Early Childhood Pathway Modules

Module Code	Module Name	Level	Credits	Pre-Requisites	Co-Requisites
GEDU401B	Whai Whakaaro: Steps to success	4	15		
GEDU402B	Whakawhitiwhiti Kōrero: Communications	4	15		
GEDU403B	Hauora and Human Development	4	15		
	And one of the following:				
GEDU405B	Introduction to Early Childhood OR	4	15		
GEDU407	Directed Project	4	15		

Group C: Social Services Pathway Modules

Module Code	Module Name	Level	Credits	Pre-Requisites	Co-Requisites
GEDU401B	Whai Whakaaro: Steps to success	4	15		
GEDU402B	Whakawhitiwhiti Kōrero: Communications	4	15		
GEDU403B	Hauora and Human Development	4	15		
GEDU406B	Introduction to Social Services	4	15		

Group D: Creative Industries Pathway Modules

Module Code	Module Name	Level	Credits	Pre-Requisites	Co-Requisites
GEDU401B	Whai Whakaaro: Steps to success	4	15		
GEDU402B	Whakawhitiwhiti Kōrero: Communications	4	15		

Programme Regulations for:

GEDU409	Creative Project	4	15		
GEDU410	Creative Practice	4	15		