

2022 Table of Fees

Service	2022 Fee (Inc GST)	Notes
ENROLMENT		
Assessment Only Enrolment		
Assessment only enrolment into a module	\$400	Enrolment into an assessment only module must be approved by the Dean.
ID Cards		
Replacement card (lost/new/image/damaged)	\$40	
TRANSFER OF CREDIT		
Formal <ul style="list-style-type: none"> There is no charge for transfer of credit from one Wintec qualification to another, or for unit standards that appear on an NZQA Record of Learning. Charges do not apply to students from overseas institutions where a contract has been signed with Wintec recognising specific formal transfer of credit arrangements as part of their enrolment. 		
Assessment fee for formal transfer of credit for NZ qualifications	\$75	Applications for transfer of credit should be submitted at the time of enrolment or before the 10% point of a programme is reached.
Assessment fee for formal transfer of credit for overseas qualifications	\$125	Applications for transfer of credit should be submitted at the time of enrolment or before the 10% point of a programme is reached.
Recognition of Prior Learning (RPL) <ul style="list-style-type: none"> RPL fees will be no more than 70% of the full fee payable for the module or qualification. Fees for group RPL applications will be considered on an individual basis. <i>(Please refer to the Transfer of Credit policy for further information).</i> 		
Making an application (Domestic applicants)	\$80	Domestic applicants - fee per application (includes an initial review session with a member of staff).
Making an application (International applicants)	\$150	International - fee per application (includes an initial review session with a member of staff).
Pre-assessment session	\$100	Per session with staff member if required.
Assessment Fee (Domestic applicants)	\$25 per credit assessed	Domestic applicants.
Assessment Fee (International applicants)	\$100 per credit assessed	International applicants.
WITHDRAWALS		
International Tuition	\$500	Per application (administration charge) refer to the International Student Fees and Refunds Policy.

2022 Table of Fees

Service	2022 Fee (Inc GST)	Notes
RESULTS AND AWARDS		
Special Assessment Arrangements for Test / Exam		<i>(refer to the Academic Regulations)</i>
Making an application	No Charge	Application in writing to the Programme Manager well in advance before the date of the test / exam.
Administration charge	\$50	Administration charge.
Recovery of costs	Actual Costs Incurred	To include cost of supervision, venue hire, telephone / fax, courier, and any other incidental costs incurred.
Academic Record / Transcript (within 10 years of completing)		
One transcript provided per year while studying at Wintec	No Charge	Issued on request - form to be completed.
Additional Transcripts		
Additional transcript sent electronically	\$15	Form to be completed.
Additional transcript sent by mail within New Zealand	\$20	Form to be completed. <i>(additional fee will apply if courier delivery is requested).</i>
Additional transcript sent by mail internationally	\$25	Form to be completed. <i>(additional fee will apply if courier delivery is requested).</i>
Transcript of Training Request for Wintec graduates applying to an Overseas Nursing or Midwifery Council	\$275	Form to be completed. Includes international courier charge.
Academic Record/Transcript (over 10 years since completing)		
Academic transcript or verification of study for study completed more than 10 years ago sent electronically	\$85	Form to be completed.
Academic transcript or verification of study for study completed more than 10 years ago sent by mail within New Zealand	\$90	Form to be completed. <i>(additional fee will apply if courier delivery is requested).</i>
Academic transcript or verification of study for study completed more than 10 years ago sent by mail internationally	\$95	Form to be completed. <i>(additional fee will apply if courier delivery is requested).</i>
Wintec Award Certificate		
Replacement copy	\$125	Form to be completed including the Declaration section by a Justice of the Peace.
Student File Retrieval		
Retrieval of archived documents	\$50	Administration charge to retrieve student file.
APPEALS		
Academic appeals <i>(refer to the Academic Regulations)</i>	\$65	Application in writing, fee is refunded if the appeal is successful.

2022 Table of Fees

Service	2022 Fee (Inc GST)	Notes
Reconsideration of Grades		
Making an application	\$65	Form to be submitted. Fee will be refunded if result changes.
Special Consideration		
Making an application	No Charge	Form to be completed.
Exclusion		
Waiver of exclusion from entry to study at Wintec <i>(refer to the Academic Regulations)</i>	\$50	Per Application <i>(Administration charge)</i> . Applications are required in writing to the Office of the Dean for consideration of waiver of exclusion. Fee will be refunded if application is successful.