

New Zealand Certificate in Distribution (Level 3)

Wintec code:	TC1902	MoE:	NZ2572
Level:	3	Credits:	60
Owner:	Centre for Trades	Effective Date:	January 2020

These regulations should be read in conjunction with the Institute's Academic Regulations.

1. Admission and Entry

1.1 General Academic Admission

Candidates are required to have gained NCEA Level 1 or equivalent.

1.2 Special Admission

Domestic applicants aged 20 years or above who have not met the General Admission or entry requirements for a programme but whose skills, education or work experience indicate that they have a reasonable chance of success¹ may be eligible for Special Admission. Special admission will be granted at the discretion of the relevant Head of School/Centre Director or designated nominee. Such applicants may be required to successfully complete a foundation, bridging or tertiary introductory programme as a condition of entry into higher level programmes.

1.3 Provisional Entry

Domestic applicants aged under 20 years who have not met the general academic admission and entry criteria for a programme but who can demonstrate a reasonable chance of success through other educational attainment and/or work or life experience may be eligible for provisional entry at the discretion of the relevant Head of School/Centre Director or designated nominee. Provisional entry places restrictions on re-enrolment to be lifted if the applicant's performance is deemed satisfactory by the relevant Head of School/Centre Director or designated nominee.

1.4 Selection Criteria

- a) Candidates may be required to attend an interview as part of the selection process.
- b) Candidates must be 16 years or older.

1.5 English Language Requirements

¹ [Education Act 1989 Section 224 \(3\)](#)

Programme Regulations for:

Candidates who have English as a second language are required to have completed within the last two years, either an International English Language Test System (IELTS) score of 5 with no band score lower than 5, or completed the NZ Certificate in English Language L3 with an endorsement of either General, Workplace or Academic.

2. Transfer of Credit

- 2.1 100% transfer of credit is available for this programme (both formal transfer of credit and recognition of prior learning).

3. Programme Requirements

- 3.1 Every candidate for the New Zealand Certificate in Distribution (Level 3) shall, to the satisfaction of the Academic Board, follow a programme of study for a period of normally not less than one semester.
- 3.2 Each candidate's programme will comprise all modules as listed in Section 6 of these regulations, totalling a minimum of 60 credits.

4. Completion of the Programme

- 4.1 A candidate may take up to 1 year to complete this programme, unless an extension is granted by special permission of the Centre Director, or designated equivalent.

5. Award of the Qualification

- 5.1 Candidates who successfully complete the requirements of this programme will be eligible for the award of the New Zealand Certificate in Distribution (Level 3).

6. Schedule of Modules

Module Code	Module Name	Level	Credits	Pre-Requisites	Co-Requisites	Assessment Standard
DIST301	Effective Workplace Practices	3	15	Nil	Nil	6400 / V6 6401 / V6 6402 / V8
DIST302	Distribution Facility Operations	3	10	Nil	Nil	
DIST303	Inventory Control	3	20	Nil	Nil	
DIST304	Order Processing and Distribution	3	15	Nil	Nil	